

WELWYN HATFIELD BOROUGH COUNCIL  
CABINET – 3 APRIL 2018

Changes to Community Grants

Members received a report of the Executive Director, Housing and Communities on the changes to the Community Grants. The report noted that the Grants Board appointed a Task and Finish Group to review the current Annual and Small Grants criteria and application forms in order to align the application forms closer with the Council's priorities. Also the Task and Finish Group reviewed the frequency of meetings and timing of those meetings.

The Task and Finish Group reviewed the Annual Grant Criteria, application form and scoring matrix and several changes were made to wording and the set-up of the application form. Members agreed that the overall new criteria, application forms and scoring matrix were an improvement on the current system.

Officers advised that the initial scoring would be carried out by themselves and the front sheet of the application would provide details to enable the Board to evaluate and confirm the final score.

It was agreed that all Board Members be circulated via email the scoring matrix for the grants application form before the final scoring matrix is agreed.

RESOLVED

1. That the Grants Board recommend that the new Annual Grant application and associated criteria as set out in Appendix one is formally adopted by Cabinet.
2. That the Grants Board recommend that the new Small Community Grant application and associated criteria as set out in Appendix two is formally adopted by Cabinet.
3. That the Grants Board agreed to meeting three times a year, once in August for Small Community Grants, once in October for Annual Grants and once in January for Small Community Grants and Jubilee Awards.
4. That the Grants Board consider the proposed scoring matrix for Grant Applications and make any amendments and that the final agreed scoring matrix be recommended for formal adoption by Cabinet.